

## Cabinet Forward Plan - July 2019 For the period 30 JULY 2019 to 30 JUNE 2020 (publication date – 1 JULY 2019)

## **Explanatory Note:**

This Forward Plan contains future items to be considered by the Cabinet and Council. It is published 28 days before the next meeting of the Committee. The plan includes items for the meeting including key decisions. Each item shows if it is 'open' to the public or to be considered in a private part of the meeting.

## **Definition of Key Decisions**

Key decisions are defined in Dorset Council's Constitution as decisions of the Cabinet which are likely to -

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates (*Thresholds £500k*); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority."

In determining the meaning of "significant" for these purposes the Council will have regard to any guidance issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000 Act. Officers will consult with lead members to determine significance and sensitivity.

## **Private/Exempt Items for Decision**

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

- 1. Information relating to any individual.
- 2. Information which is likely to reveal the identity of an individual.
- 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- 5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6. Information which reveals that the shadow council proposes:-
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
- 7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
Adoption of the Dorset and BCP Waste Plan  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet Dorset Council	25 Jun 2019 18 Jul 2019	Consultees:  Means of Consultation:	Dorset and BCP Waste Plan	Lead member - Cabinet Member for Highways, Travel and Environment  Cabinet Member for Planning  Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk
Forward Plan  Key Decision - No Public Access - Open	Dorset Council - Cabinet	30 Jul 2019	Consultees: Members Officers  Means of Consultation: Meetings	None	Lead member - Leader of the Council  Lead officer - Lee Gallagher, Democratic Services Manager lee.gallagher@dorsetcounci l.gov.uk
Climate Change Executive Advisory Panel Update  Key Decision - No Public Access - Open	Dorset Council - Cabinet	30 Jul 2019	Consultees: Cabinet Member Officers Executive Advisory Panel Expert contributors Public  Means of Consultation: Meetings Correspondence	Minutes from meetings	Lead member - Cabinet Member for Highways, Travel and Environment  Lead officer - Karyn Punchard, Corporate Director of Place Services karyn.punchard@dorsetcouncil.gov.uk

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
Better Care Fund (recommendation from Health and Wellbeing Board)  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	30 Jul 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Adult Social Care and Health  Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcou ncil.gov.uk
Annual Governance Statement  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	30 Jul 2019	Consultees:  Means of Consultation:	None	Lead member - Leader of the Council  Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer jonathan.mair@dorsetcounc il.gov.uk
Quarter 1 Budget Report 2019/20  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	30 Jul 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Finance, Commercial and Assets  Lead officer - Aidan Dunn, Executive Director - Corporate Development \$151 aidan.dunn@dorsetcouncil. gov.uk

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Council Tax Subsidy for Care Leavers  Key Decision - Yes Public Access - Open  To consider the Council providing a Council tax subsidy for young people who have been in the care of the Council. The Council has corporate parenting responsibilities for care leavers which include supporting their successful transition into adulthood and ensuring that they have suitable accommodation. To provide a subsidy would improve the local offer for care leavers and support their move to independence, while also ensuring that they feel part of the "family" of the Council.	Dorset Council - Cabinet	30 Jul 2019	Consultees: Lead officers Members  Means of Consultation: Meetings Discussion Email	DfE Guidance - Applying corporate parenting principles to looked-after children and care leavers	Lead member - Cabinet Member for Children, Education and Early Help, Cabinet Member for Finance, Commercial and Assets  Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil. gov.uk
Looked After Children Reduction Strategy  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	30 Jul 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Children, Education and Early Help  Lead officer - Mary Taylor, Acting Assistant Director for Care and Protection mary.taylor@dorsetcouncil. gov.uk
Wareham Neighbourhood Plan - Independent Examiners report and progress to Referendum  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	30 Jul 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Planning Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk

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Motcombe Neighbourhood Plan 2017 - 2027 - Independent Examiner's Report and progress to Referendum Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	30 Jul 2019	Consultees: There will be ongoing dialogue with Motcombe Parish Council (the Qualifying Body) prior to a decision being made.  Means of Consultation: The plan has been subject to a large amount of consultation as it has been produced. There is unlikely to be any further consultation once the Examiner's Report has been published. The final version of the plan, as modified, will be subject to referendum subject to Cabinet agreeing this.	Motcombe Neighbourhood Plan 2017 to 2027 Examiner's Report (including recommended modifications)	Lead member - Cabinet Member for Planning  Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk
Housing Infrastructure Fund: Gillingham  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	30 Jul 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Highways, Travel and Environment, Cabinet Member for Housing  Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk
Approval of Homes England Housing Infrastructure Fund (HIF) Grant Determination Agreement for submission - Gillingham Principal Street  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	30 Jul 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Housing, Cabinet Member for Highways, Travel and Environment  Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk

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Capital funding option for the West Bay Coastal Improvements Project  Key Decision - Yes Public Access - Fully exempt	Dorset Council - Cabinet	30 Jul 2019	Consultees: Relevant Portfolio Holders and Local Members  Means of Consultation: Email	West Bay Coastal Improvements Project Brief Lease of the Campfield Site at West Bay Current adopted Local Plan Independent Valuation Report (awaiting receipt)	Lead member - Councillor Ray Bryan, Councillor Tony Ferrari Lead officer - Greg Northcote, Estates Manager greg.northcote@dorsetcoun cil.gov.uk
Promoting Independence Business Case (options appraisal for aids, adaptation and assistive technology contracts)  Key Decision - Yes Public Access - Part exempt	Dorset Council - Cabinet	30 Jul 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Adult Social Care and Health  Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcou ncil.gov.uk
Superfast Broadband - To invest funds, made up from grant from the Department of Food and Rural Affairs (DEFRA) and contract outturns  Key Decision - Yes Public Access - Part exempt	Dorset Council - Cabinet	30 Jul 2019	Consultees:  Local and national broadband providers  DEFRA  Broadband Delivery UK  Superfast Programme Board and Team  Means of Consultation: Email, telephone, structured discussions, formal open market review.	Outline Business Case	Lead member - Cabinet Member for Economic Growth and Skills  Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil. gov.uk

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Somerley Household Recycling Centre - Hampshire County Council charges for Dorset residents  Key Decision - Yes Public Access - Part exempt	Dorset Council - Cabinet	30 Jul 2019	Consultees: East Dorset councillors; DWP Joint Committee; Local residents in East Dorset  Means of Consultation: Meeting with Hampshire County Council (HCC) 19/12/18; Meetings with East Dorset councillors; Public survey 14/02-14/03/19	Report to HCC; HWRC Cross Border Charging Update 29/10/18;Letter from Cllr Humby (HCC) 16/10/18	Lead member - Cabinet Member for Customer, Community and Regulatory Services  Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk
Procurement and award for provision of building cleaning that exceeds £5m in total contract value  Key Decision - Yes Public Access - Part exempt	Dorset Council - Cabinet	30 Jul 2019	Consultees: Service and programme lead(s)  Means of Consultation: Directorate and organisation lead(s)	Forward plan report to tender for the provision of building cleaning	Lead member - Cabinet Member for Finance, Commercial and Assets  Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil. gov.uk
Statement of Accounts and Outturn 2018/19  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	3 Sep 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Finance, Commercial and Assets  Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil. gov.uk

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Children's Residential Provision  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	3 Sep 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Children, Education and Early Help  Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil .gov.uk
Children's Safeguarding Annual Report  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	3 Sep 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Children, Education and Early Help  Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil .gov.uk
Internal Audit Plan (via Audit and Governance Committee)  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	3 Sep 2019	Consultees:  Means of Consultation:	None	Lead member - Leader of the Council  Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil. gov.uk

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Internal Audit Annual Report (via Audit and Governance Committee)	Dorset Council - Cabinet	3 Sep 2019	Consultees:	None	Lead member - Leader of the Council
Key Decision - <b>Yes</b> Public Access - <b>Open</b>			Means of Consultation:		Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil. gov.uk
Adult Safeguarding Annual Report  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	3 Sep 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Adult Social Care and Health  Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcou ncil.gov.uk
Adoption of the Dorset and BCP Mineral Sites Plan  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet Dorset Council	1 Oct 2019 17 Oct 2019	Consultees:  Means of Consultation:	Dorset and BCP Mineral Sites Plan	Lead member - Cabinet Member for Planning  Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk

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Children's Services - 0-5 Year Provision - Review  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Children, Education and Early Help  Lead officer - Claire Shiels, Assistant Director for Commissioning and Partnerships c.shiels@dorsetcouncil.gov. uk
Draft Corporate Plan  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	Consultees:  Means of Consultation:	None	Lead member - Leader of the Council  Lead officer - Matt Prosser, Chief Executive Designate matt.prosser@dorsetcouncil.gov.uk
Youth Justice Plan  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet  Dorset Council	1 Oct 2019 21 Nov 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Children, Education and Early Help  Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil.gov.uk

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Unreasonable Complaints Policy  Key Decision - No Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Customer, Community and Regulatory Services  Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer jonathan.mair@dorsetcounc il.gov.uk
Making of Wareham Neighbourhood Plan Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Planning Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk
Equalities Policy  Key Decision - No Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	Consultees:  Means of Consultation:	None	Lead member - Leader of the Council  Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil. gov.uk

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Adult Social Care - Direct Payments  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Adult Social Care and Health  Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcou ncil.gov.uk
Calendar of Meetings  Key Decision - Yes Public Access - Open	Dorset Council	17 Oct 2019	Consultees:  Means of Consultation:		Lead member - Leader of the Council  Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer jonathan.mair@dorsetcouncil.gov.uk
Quarter 2 - Budget Update  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	5 Nov 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Finance, Commercial and Assets  Lead officer - Aidan Dunn, Executive Director - Corporate Development \$151 aidan.dunn@dorsetcouncil. gov.uk

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Children's Services - High Needs Block Reduction Strategy  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	5 Nov 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Children, Education and Early Help  Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil .gov.uk
Community Safety Plan (via Place Scrutiny Committee)  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet Dorset Council	5 Nov 2019 21 Nov 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Housing  Lead officer - Andy Frost, Community Safety and Drug Action Manager andy.frost@dorsetcouncil.g ov.uk
Substance Misuse Strategy (via Place Scrutiny Committee) Key Decision - Yes Public Access - Open	Dorset Council - Cabinet Dorset Council	5 Nov 2019 21 Nov 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Housing  Lead officer - Andy Frost, Community Safety and Drug Action Manager andy.frost@dorsetcouncil.g ov.uk
Reducing Reoffending Strategy (via Place Scrutiny Committee)  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet Dorset Council	5 Nov 2019 21 Nov 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Housing  Lead officer - Andy Frost, Community Safety and Drug Action Manager andy.frost@dorsetcouncil.g ov.uk

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School Admissions Policy  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	5 Nov 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Children, Education and Early Help  Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil .gov.uk
Budget (MTFP/Council tax/Capital Programme/Treasury Mgt Strategy)  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet  Dorset Council - Cabinet  Dorset Council	10 Dec 2019 28 Jan 2020 13 Feb 2020	Consultees:  Means of Consultation:		Lead member - Cabinet Member for Finance, Commercial and Assets  Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil. gov.uk
Major Waste Disposal Contracts following competitive tender process  Key Decision - Yes Public Access - Fully exempt	Dorset Council - Cabinet	10 Dec 2019	Consultees: Dorset Waste Partnership Joint Committee Dorset Council Procure to Pay Dorset Council Internal & External Legal Advice  Means of Consultation: Joint Committee report in January 2018 and regular updates with the Chairman of the Dorset Waste Partnership Joint Committee. Legal and Procurement support throughout drafting of documents.	Dorset Waste Partnership Joint Committee minutes - 15 January 2018 (minutes 10 and 11)	Lead member - Cabinet Member for Customer, Community and Regulatory Services  Lead officer - Karyn Punchard, Corporate Director of Place Services karyn.punchard@dorsetcou ncil.gov.uk

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Dorset Joint Health and Wellbeing Strategy  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	10 Dec 2019	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Adult Social Care and Health  Lead officer - Sam Crowe, Acting Director of Public Health s.crowe@dorsetcc.gov.uk
Endorsement of the Dorset & East Devon Coast World Heritage Site Partnership Plan Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	10 Dec 2019	Consultees: Multiple partner organisations with responsibility for management of the coast  Means of Consultation: Stakeholder engagement and formal consultation on the draft plan	Dorset & East Devon Coast World Heritage Site Partnership Plan	Lead member - Cabinet Member for Highways, Travel and Environment  Lead officer - Ken Buchan, Coast & Countryside Service Manager ken.buchan@dorsetcouncil. gov.uk
Pay Policy Statement  Key Decision - Yes Public Access - Part exempt	Dorset Council	13 Feb 2020	Consultees:  Means of Consultation:	None	Lead member - Deputy Leader - Corporate Development and Change  Lead officer - Aidan Dunn, Executive Director - Corporate Development \$151 aidan.dunn@dorsetcouncil. gov.uk

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Housing Allocations Policy  Key Decision - Yes  Public Access - Open	Dorset Council - Cabinet	7 Apr 2020	Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Housing  Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcou ncil.gov.uk
Constitution Review  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	5 May 2020	Consultees: Members Officers Service areas  Means of Consultation: Meetings Consultation Correspondence	Dorset Council Constitution (approved in February 2019)	Lead member - Leader of the Council  Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer jonathan.mair@dorsetcounc il.gov.uk
Area Neighbourhood Plan - Independent Examiners Report and progress to Referendum  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet		Consultees:  Means of Consultation:	None	Lead member - Cabinet Member for Planning Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk
Car Parking Charges and Tariffs  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet		Consultees: Parking Managers Budget Working Group (December 2018)  Means of Consultation: Meeting	None	Lead member - Cabinet Member for Highways, Travel and Environment  Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk

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Making of Arne Neighbourhood Plan	Dorset Council - Cabinet		<u>Consultees</u> :	None	Lead member - Cabinet Member for Housing
Key Decision - <b>Yes</b> Public Access - <b>Open</b>			Means of Consultation:		Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk
Vool Neighbourhood Plan - ndependent Examiner report and orogress to Referendum  Dorset Council - Cabinet		Consultees:	None	Lead member - Cabinet Member for Planning	
Key Decision - Yes Public Access - Open			Means of Consultation:		Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk
Making of Wool Neighbourhood Plan	Dorset Council - Cabinet		Consultees:	None	Lead member - Cabinet Member for Planning
Key Decision - <b>Yes</b> Public Access - <b>Open</b>			Means of Consultation:		Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk
Submit Gypsy and Traveller Site Allocations DPD to Secretary of State  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet		Consultees:	None	Lead member - Cabinet Member for Planning
			Means of Consultation:		Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk